Volunteer with Lymphoma Action





Creative Designer

Location: Home-based / Lymphoma Action's office — Unit 3, Bell Business Park, Smeaton Close, Aylesbury, Buckinghamshire, HP19 8JR

Time Commitment: Flexible opportunity, usually on an as-and-when-required basis. Some opportunities to help us on a regular basis.

About Lymphoma Action

With the help of our wonderful volunteers, we aim to make sure that no one has to face lymphoma alone. Lymphoma Action is the UK's only charity dedicated to lymphoma, the fifth most common cancer. We've been providing expert information and support for over 35 years, helping thousands of people affected by lymphoma.

We welcome volunteers from all backgrounds, communities and experiences and strive to have diverse representation within our volunteer community.

How this role makes a difference

Your time will help by producing materials that provide important resources for our volunteers to carry out their roles effectively and for our promotional activities. These materials will support our volunteers to expand our reach in communities across the UK to inform, support and connect people affected by lymphoma.

What's involved?

Design clear and engaging (digital and print) materials in line with our brand guidelines. This may include posters, leaflets, templates, branded materials, graphics and icons.

- Bring your expertise, skills and ideas to the Charity's marketing and communications
- Create promotional designs that target a variety of audiences
- Edit the created artwork and templates
- Produce designs to an agreed, yet flexible timeframe
- Volunteer closely with our Volunteering, Fundraising and Communications Teams.

In addition, for all volunteering activities, you will be expected to:

- Identify strongly with our mission and values
- Positively represent Lymphoma Action throughout all tasks, communications and relationships as you carry out your role
- Carry out all volunteering activities within the Charity's guidelines, policies and procedures.

What skills and experience you'll need

- Graphic design experience, or similar, is essential
- Access to and confidence in using design packages such as Adobe Creative Suite, InDesign and Photoshop
- Be proactive with good organisational and time management skills
- Excellent communication and organisational skills
- Flexible approach with the ability to volunteer independently, as well as in a team
- If volunteering in our office, ideally live within a reasonable travel distance
- Be over the age of 18.

If you have been diagnosed with lymphoma, or are close to someone who has, before taking on the role you/they will be at least 6 months on from completing treatment or starting on active monitoring.

Training & support

- Induction and welcome to Lymphoma Action
- Relevant training and ongoing development opportunities to help you in your role
- Ongoing support from a designated Lymphoma Action staff member
- Reasonable expenses reimbursed in line with Lymphoma Action's policy
- Access to resources, guidance, news and updates about volunteering with Lymphoma Action.

What you will get out of volunteering with us

- Build your portfolio of design work to support career aspirations
- Be part of our valued volunteer community, which is at the heart of our work
- Develop a deeper understanding of lymphoma and the work of a national charity
- Gain and develop your experience in an office environment
- Opportunities to develop your administration, IT and communication skills
- Enhance your own wellbeing through connecting with others.

Next Steps

Please complete our <u>Volunteer Enquiry Form</u>. A member of staff will be in touch to chat through your interest in this role. If you're looking to apply or have any questions, you can also contact the Volunteering Team by emailing **volunteering@lymphoma-action.org.uk** or calling **01296 619415**.