

**Company Registration No 3518755**  
**Charity Registration (England and Wales) No 1068395**  
**(Scotland) No SC045850**

**Annual report and accounts**

**for the year ended**  
**31 December 2015**

**Lymphoma Association**  
**(A company limited by guarantee)**



# **Lymphoma Association**

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**Lymphoma Association**  
**Report of the trustees for the year ended 31 December 2015**  
**Reference and administrative details**

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<b>Trustees</b>	Gordon Johns (#,*) Committee)	Chair (and Chair of Remuneration
	David Barnett (#)	Chair – investment committee (until February 2015)
	Dr Graham Collins June Cook (*) Steve Dunn (#,*)	Treasurer and, from March 2015, Chair of Finance Committee
	Mark Harrison Felicity Hilder OBE Nicola King Burton Paul Dr Benjamin Riley	(deceased 7 May 2015)

# Member of Finance Committee

\* Member of Remuneration Committee

**Chief executive** Jonathan Pearce

**Company secretary** Jonathan Pearce

**President** Professor David Linch

**Charity number**  
**England and Wales** 1068395  
**Scotland** SC045850

**Company number** 3518755

**Registered office**  
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 New Street  
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**Website** [www.lymphomas.org.uk](http://www.lymphomas.org.uk)

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 HP20 1TR

**Auditors**  
 Mazars LLP  
 The Pinnacle  
 160 Midsummer Boulevard  
 Milton Keynes  
 MK9 1FF

# **Lymphoma Association**

## **Report of the trustees for the year ended 31 December 2015 (continued)**

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The trustees (directors) of the Lymphoma Association have pleasure in presenting their report, together with the financial statements for the year ended 31 December 2015.

### **1 STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **About the charity**

The Lymphoma Association is a national charity, established in 1986, which provides high quality information, advice and support to people affected by lymphoma (lymphatic cancer). We also provide education, training and support to healthcare practitioners who care for lymphoma patients. In addition, we engage in policy and lobbying work at government level and within the National Health Service with the aim of improving the patient journey and experience of people affected by lymphoma. We are the only UK charity which specialises in providing support and information on lymphomas.

#### **Constitution**

The Lymphoma Association is incorporated as a charitable company limited by guarantee and is a registered charity in England and Wales, and in Scotland. It is governed by its Memorandum and Articles of Association, and the work, management, finances and strategy of the charity are overseen by a board of trustees, who are also the company directors. The trustees who held office during the financial year and at the date of the report are set out on page 1.

A minimum of four trustees and a maximum of eleven trustees in office at any one time are required by the Articles of Association. At every Annual General Meeting (AGM) four trustees retire by rotation, but are eligible for re-election. There is no restriction on the term of tenure as a trustee. Trustees do not receive remuneration for their duties.

At our 2015 AGM, the membership approved resolutions to amend the memorandum and articles of association concerning the definition of membership and also to enable registration as a charity in Scotland, which occurred on 29 July 2015. Further information on the changes, which have been approved by the Charity Commission in England and Wales and the Office of Scottish Charity Regulator, can be found on page 10.

#### **Felicity Hilder, OBE**

During the year, we were saddened by the death of Felicity Hilder in May, who, along with her husband, Tim, was part of the group which registered the organisation as a charity in 1986. Felicity had also been a board member for many years, and received an OBE in 2012 for charitable services. She was actively involved with the charity both as a supporter and as a trustee. We are grateful to Felicity for her inspiration and the major contribution she has made to the Lymphoma Association. We are grateful for the legacy to the charity from her estate and will use this to establish an annual award, in the name of the Hilders, to fund research focused on improving patient experience for those with lymphoma.

#### **Operation of the board of trustees**

The board of trustees meets at least four times a year to review the organisation's work, finances and services, and to agree the strategic goals for the charity. The chief executive and senior management team attend all meetings. The board also reviews its own operation, effectiveness and governance on an annual basis.

A finance committee, chaired by the treasurer and comprising at least two other trustees, monitors and scrutinises the charity's financial strategy and operations (including its investments), and makes recommendations to the full board of trustees. The finance committee meets quarterly and was formally established in March 2015, subsuming the role of the former investment committee into its work.

A remuneration committee, chaired by the chair of the board and comprising the treasurer and another trustee with HR expertise, oversees and reviews the organisation's salary policy and makes

# **Lymphoma Association**

## **Report of the trustees for the year ended 31 December 2015 (continued)**

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recommendations to the full board of trustees. The committee also has delegated powers to review the salary of the chief executive. The committee meets annually and was formally established during 2015, with its first meeting held in January 2016.

### **Recruitment and appointment of new trustees**

An annual review of the recruitment needs of the board of trustees is carried out under the leadership of the chair, including an audit of the current knowledge, experience, skills and abilities, and how they will be affected by any trustee departures in the future. Any trustee vacancies are advertised nationally, and via relevant professional and organisational networks, including the charity's own service user and supporter base, depending upon the expertise and specialisms required. Applicants are shortlisted against the criteria in the person specification for the role of trustee, including any specific qualities highlighted during the above audit. Shortlisted applicants are invited for interview by at least two trustees, one of whom will be the chair. Shortlisted applicants are only appointed where they have the necessary skills and qualities to contribute effectively to the charity's management and development.

All new trustees receive thorough induction and training, which includes detailed information about the Association, including its memorandum and articles, accounts, financial reports and minutes of previous trustees' meetings. In addition, trustees attend a one-day induction process at head office, where they are briefed by the chief executive and key staff on all aspects of the charity's operations, staffing and organisational management.

### **Related parties**

The only related parties are considered to be the trustees. There have been no transactions with related parties, other than the reimbursement of reasonable travel expenses for the purposes of attendance at board meetings and other relevant organisational activities.

### **Management and organisation**

Day-to-day operation of the charity, and strategy implementation, is delegated to the chief executive, with the support of the senior management team (SMT).

The senior management team comprises the following:

Chief executive	Jonathan Pearce
Director of fundraising and communications	Alice Strudwick
Head of communications	Pierre du Bois (resigned 31 August 2015)
Head of finance and administration	Barbara Jotham
Head of business development	Sue Lindsey (interim cover to 6 February 2015) Stephen Scowcroft (appointed 4 February 2015)

### **Remuneration policy**

During the year, the board of trustees developed a remuneration policy, which received formal approval on 1 February 2016. The following is a summarised version of the full policy.

In establishing its remuneration policy, the Lymphoma Association has taken into account the National Council of Voluntary Organisations' 2014 inquiry into executive pay (NCVO, *Report of the Inquiry into Charity Senior Executive Pay and Guidance for Trustees on Setting Remuneration*). The organisation is committed to ensuring that we pay our staff fairly and in a way which ensures we attract and retain the right skills to have the greatest impact in delivering our charitable objectives. As such our principles are to pay a fair salary that is competitive within the charitable sector, proportionate to the complexity of each role, and in line with organisational objectives.

As such, in setting levels of pay for all staff, we take into account a range of factors which are set out in detail in the full policy and include:

- Purpose, aims and values of the organisation and its general needs.

# **Lymphoma Association**

## **Report of the trustees for the year ended 31 December 2015 (continued)**

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- How any decision might impact on the overall pay policy.
- The type of skills, experience, expertise, competencies, etc, required in order to meet business objectives and to achieve our business plan.
- Organisational ability to pay.
- Assessment of individual staff performance against expectations.
- Available information on charitable sector pay levels.
- The nature of the wider “employment offer”.
- The organisational track record in recruiting and retaining high-performing staff.
- The likely impact of any decision on the charity’s public reputation.

The Lymphoma Association upholds a policy that the ratio for remuneration between its highest paid member of staff and the median salary level will not exceed 3:1, and that remuneration will always meet all national pay standards, ensuring all staff are provided with a living wage.

The organisation reviews the salaries of all staff annually in January, with the board of trustees approving the percentage rates for any baseline or higher rate increases. A salary review does not imply an increase and, in making any pay award, the review will be based on the organisation’s financial health. The remuneration policy is reviewed annually and, as noted above, a remuneration committee oversees its application, providing advice to the full board.

With reference to the 2014 NCVO inquiry noted above, the board of trustees is committed to including the following information within its annual statutory report and financial statements:

- A summary statement of the organisation’s remuneration policy and approach to senior executive pay.
- Disclosures on the number of staff in receipt of more than £60,000 per annum (in bands of £10,000), in line with the accounting Statement of Recommended Practice 2015 for charities (see subsequent notes to the financial statements). Given the organisation’s size, the board of trustees does not believe it is appropriate to disclose the actual/personal salary of any individual member of staff, including senior executives, to the public.
- Disclosures on pensions and other staff benefits (see subsequent notes to the financial statements).

### **Risk management**

The board of trustees and the SMT operate a dynamic approach to risk assessment and management, via which each of the identified risks is “owned” by a senior manager and actively managed. A risk matrix, showing all the risks relative to each other is reviewed quarterly by the SMT, with further review carried out at each trustee meeting. In this way, the trustees are satisfied that the major risks to the organisation have been accurately identified and that appropriate systems and procedures for managing those risks are in place.

The main areas of identified risk are in relation to:

- Lack of investment in the organisation’s ICT capacity.
- Reaching enough people affected by lymphoma.
- Failing to meet three-year business objectives, particularly in relation to developing a more diverse range of income streams.
- Inability to raise sufficient funds for the charity.

To address these risks, effective management measures and controls have been put in place by the trustees, including:

- Appropriate insurance cover and measures.

# **Lymphoma Association**

## **Report of the trustees for the year ended 31 December 2015 (continued)**

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- Future investment in ICT hardware, software and systems, so as to improve business efficiency, opportunities and continuity. During 2015, we have invested considerable time in developing an ICT strategy and implementation plan to guide the required ICT development and investment in order to meet our business objectives. The strategy will be implemented over a number of years and contains three main streams of activity:
  - Investment in our ICT infrastructure.
  - Replacement of our customer management relationship management database and software.
  - Continuing website and new projects software development, linked with our information, education and training services.
- For 2016, the board of trustees has designated funds of £100,000 from its reserves to begin the implementation of the ICT strategy.
- The development in 2014 of a new strategic plan and business objectives, which we began to implement in 2015 and which mitigate or avoid these risks, including:
  - Investment of free reserves in new work and initiatives aimed at growth and development, increasing reach and impact, and diversifying income streams.
  - The implementation of, and investment in, a new fundraising strategy.
  - Creating a more personalised approach to meeting the information and support needs of people affected by lymphoma.
  - Stronger involvement from people affected by lymphoma in the running and development of the charity.
  - Developing an education and training programme for healthcare professionals and organisations.
  - Developing a wider range of publications and resources for people affected by lymphoma and the healthcare professionals who work with them.
  - Taking a stronger campaigning and lobbying role in relation to government and policy matters related to cancer services and support.

Throughout the year the board of trustees has been fully aware of the impact of the negative publicity that has affected the charity sector as a whole and we remain committed to best practice in relation to our financial and data management and fundraising practices. With new and stronger fundraising regulation due in the UK (and forthcoming EU data protection legislation shortly to be introduced), we will continue to ensure that we uphold the strongest standards in how we work and will review our practices when the new frameworks are published.

## **2 OBJECTIVES AND ACTIVITIES**

### **About lymphoma**

Lymphoma is the fifth most common cancer in the UK, with more than 14,000 people diagnosed every year. While the majority of people diagnosed with lymphoma will be over the age of 55, lymphoma is also the most common cancer among those aged under 30. Approximately 100,000 people are living with lymphoma in the UK, and this number increases each year. The impact of a lymphoma diagnosis, treatment and then survival or the natural progression of the disease can be extremely challenging for everyone involved.

### **Purpose**

The charity's purposes are set out in its Memorandum of Association:

- The relief of suffering of persons affected by lymphoma and other blood cancers by providing information, psychological support and treatment.
- The promotion, funding and publication of research into lymphomas and other blood cancers, including the causes, the treatments and treatment outcomes.
- Activities to raise the awareness of lymphomas and other blood cancers, to encourage the allocation of resources to their treatment and research and to allow more people to access the Lymphoma Association's services.

# Lymphoma Association

## Report of the trustees for the year ended 31 December 2015 (continued)

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### Our vision

We want everyone affected by lymphoma to receive the best possible information, support, treatment and care.

### Mission

Through information, education, support and influence, we will make sure no-one has to face their lymphoma alone.

### Aims, objectives and priorities

One of the Lymphoma Association's major strengths has been its ability to look ahead to understand the potential future needs of all people affected by lymphoma, and to try to seize the opportunities that lie ahead to improve their lives. It's in that spirit, during 2014 we formulated a new set of strategic priorities for the organisation, which are guiding our work over the next three to five years:

- A To broaden our existing information and support services for people affected by lymphoma.
- B To increase the involvement of people affected by lymphoma in both the strategic development of the charity and its operation.
- C To build a network of healthcare professionals and provide an education, training and information programme aimed to meet their continuing professional developmental needs around the management and treatment of lymphoma.
- D To develop and implement a campaigns strategy and plan.
- E To develop a stronger online engagement strategy for people who use our information and support services.
- F To broaden and increase our fundraising, through approaching statutory and development funders, and developing a major donors programme.
- G To increase and diversify the organisation's income streams.
- H To launch an income-generating information/publications programme (to sit alongside our free information programme).

Key to the pursuit of our purpose and the delivery of our mission, aims and objectives are the following factors:

- Providing **high quality information** – all our published information booklets, leaflets and web material are researched and published to the highest standards (which includes conforming with the Department of Health's Information Standard). As such, anyone affected by lymphoma – whether a patient in treatment, or someone living with the disease, or a carer, friend, family member or health professional – can be sure of clear, understandable, accurate and professional information, which will help them be better informed about their situation.
- Providing and putting in place **strong support networks, including peer to peer support** – whether from the information and support officers running our helpline, our support groups, buddy scheme, online forums or educational events, people affected by lymphoma can rely on a framework of support that comes from a close understanding of people's lived experience of coping with lymphoma first hand. That support gives people the knowledge, security and confidence to cope with their diagnosis and treatment.
- **Influencing decision-makers** through the knowledge and experience of our network of people affected by lymphoma. From our networks, we provide empirical evidence of what it is to live with a diagnosis of lymphoma and what works and what needs to improve.
- **Translating knowledge and experience into learning** for healthcare professionals who work with those affected by lymphoma. Both our direct personal and professional knowledge and experience combine to bring together education and training events and programmes that raise awareness, improve practice and change lives.

### How our activities deliver public benefit

Our work delivers public benefit by providing information and support to people diagnosed with, treated for or living with lymphoma. That information and support helps those people and their friends and



# Lymphoma Association

## Report of the trustees for the year ended 31 December 2015 (continued)

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family better understand the nature of lymphatic cancer, the treatment options and the consequences for their future lives. It also gives reassurance where it is needed, the confidence to go forward and the support of a community where before there may have been isolation.

With our information and support being rooted in patient experience, our work also delivers public benefit by benefiting the clinical and medical diagnoses, treatments and support provided by healthcare professionals. The services we provide reduce the demands on the NHS to deliver the same services so that it can save money and focus more on clinical outcomes. Linking personal perspectives with professional ones improves patients' journeys and makes for better longer term outcomes.

The Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and SORP 2015 require us to balance the public benefits of our work against any detriment or harm. As with all organisations, we have an adverse environmental impact which can be construed detrimentally, however, we take all the steps we can to reduce our environmental impact. The wider public benefit of our work outweighs the limited environmental harm we may cause.

### Relating our benefits to our aims

As part of our business planning processes, we review our aims and objectives each year, which includes looking at what we have achieved in previous years, and how our activities have benefited those groups of people we were set up to help. We have referred to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives, and in planning our work for the future. The board of trustees has considered how our future plans will contribute to the aims and objectives it has set.

### Our values

All our work is underpinned by our values:

#### *SPECIFIC about lymphoma*

- **Specialists** – in lymphoma
- **Proactive and ambitious** – in bringing about change for people affected by lymphoma
- **Empathetic and caring** – about people affected by lymphoma
- **Confident** – about what we can achieve
- **Inclusive and representative** – of people affected by lymphoma
- **Focused and clear** – on what we need to achieve
- **Influential and empowering** – in what we do
- **Collaborative** – in how we work

### Activities

The activities currently carried out by the charity can be broadly categorised as follows:

- Information – we provide a range of high quality written information for people with lymphoma and their carers, families and friends. Our information is predominantly distributed via our website, but is also available as leaflets and booklets which we send out to healthcare professionals and hospitals and cancer information centres throughout the UK.
- *Lymphoma matters* – our regular magazine on all things lymphoma.
- National helpline – open five days a week, throughout the year, and accredited by the Helplines Partnership, we deal with 6,900 telephone, email and online chat enquiries per year, providing in many cases much-needed emotional support for those affected by lymphoma.
- Support groups – we operate a network of about 40 local support groups across the UK, offering information, support and local communities for people living with lymphoma.
- Buddy scheme – we have a team of nearly 150 trained buddies whom we link with people who need additional support or who want to speak with someone who has shared similar experiences.
- Educational events – we run national and regional events for people with and affected by lymphoma.

# Lymphoma Association

## Report of the trustees for the year ended 31 December 2015 (continued)

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- Healthcare education, events and medical liaison – we run education programmes, training events and conferences for, and provide information to, healthcare practitioners working with lymphoma, including GPs, nurses, registrars/specialist trainees and consultants.
- Website – our website offers a range of information and support, including hosting a number of online forums for people affected by lymphoma to share experiences and seek mutual support.
- Policy, lobbying and campaigning work.
- Fundraising – our fundraising team raises funds for our work, which we would otherwise not be able to carry out.

### Accessibility

Our services are accessible to all people with lymphoma and their friends and families, and also, as relevant, to the healthcare professionals who care for them. We provide our services to people with lymphoma and their families free of charge, wherever possible, with the aim of ensuring they are as widely accessed and available as possible, from the point of diagnosis and to all communities. We generally charge booking and attendance fees for our education and training events for healthcare professionals.

We also strive to ensure that our services are appropriate to, and cater for, the needs of all those in society. For example, we can offer access to interpreters or translators for those where English may not be their first language, or to Typetalk or Braille services for those with hearing or visual difficulties, as well as providing audio or video versions of much of our material.

### Volunteers

The board of trustees is very grateful to the team of volunteers who are vital to the provision of high quality support services from former patients to current patients. Historically, the charity has grown from a voluntary commitment to exchanging and sharing knowledge and providing mutual support. That commitment continues today, with approximately 50 volunteer coordinators for our network of local support groups across the UK, nearly 150 buddies who provide one-to-one telephone support for people affected by lymphoma, and other volunteers who have supported our work in our office and at our events. In addition, we are also grateful to the 50 or so volunteers who have joined our new advisory group during 2015, bringing personal experience of lymphoma to the charity's planning of its future work (see further below).

## 3 ACHIEVEMENTS AND PERFORMANCE

Following the approval of a new set of strategic priorities (see page 6) in 2014, this year we have focused on their implementation, representing a significant step forward in the organisation's intentions and ambitions to achieve more for people affected by lymphoma. While pursuing a number of new initiatives and plans, we have also maintained the core of our work as information, support, education and training provider. Below we set out the progress we have made against our eight strategic priorities (as listed on page 6 above).

### Information and support services

#### Information and publications

Once again, we were proud to be successfully re-accredited under the Department of Health's Information Standard quality assurance scheme for health and care information. This vital stamp of approval evidences our commitment to the highest standards of information production for people affected by lymphoma.

In addition, two of our publications – *All about lymphoma (EasyRead version)* and *Low-grade non-Hodgkin lymphoma* – were "highly commended" at the annual British Medical Association awards. We were then pleased that our EasyRead *All about lymphoma* book went on to win a special "learning disabled" award at the ceremony, acknowledging resources that provide accessible information or adaptive learning for those with learning difficulties.

## Lymphoma Association

### Report of the trustees for the year ended 31 December 2015 (continued)

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*"A wide range of lymphoma expertise has been involved and, as this is an EasyRead version, a considerable amount of related effort has gone into creating this booklet. The resource makes lovely use of pictures and has a nice clear and consistent style."*

BMA Awards

A continuing and important part of our plans in recent years to increase the range and availability of our information has been our *Digital First* initiative – generously supported once again by the Roger Counter Foundation. Through re-purposing our existing information and adding new materials and resources to our website, we now have an innovative and leading digital suite of publications that is easily accessible, and is increasingly personalised according to individual subtypes of lymphoma – something that our research with our network of supporters and stakeholders has told us is what people want and need. The success of this approach is best demonstrated from our website visitor figures, which have grown from 40,000 unique visitors per month at the beginning of 2015 to over 70,000 by the end of the year.

Information and publishing is at the core of what we do. In acknowledgement of this, and given the rapidly changing technological nature of publishing and knowledge management, we set up a new staff team during the year with changed roles, staffing and resources to focus our expertise on the organisation's future objective.

While digital developments are an important part of the dissemination of our information, we also strive to ensure that it is as accessible as possible. That's why we are pleased to have key information on living with lymphoma and low-grade lymphoma available in audio formats, as well as having a whole array of lymphoma films featured on our YouTube channel, which receives well over 100,000 views each year. The publication of a number of new or revised titles in booklet form, such as the *Tom has lymphoma* (aimed at children and young people, and published in partnership with CLIC Sargent) and *Clinical trials*, is also an important part of this commitment to accessibility and helps ensure our information is stocked and available in hospitals and cancer information centres.

#### Support for people affected by lymphoma

Alongside clear, accurate, hope-giving information, strong support networks are key to the success of the charity and one of the many reasons why people come back to us and stay with us. Our national helpline, open five days a week, is a first port of call for many. While the overall number of enquiries we received during the year decreased slightly on the previous year, this was mainly down to more accurate recording of the nature of the contact. Overall we dealt with over 6,900 enquiries across our phone, email and live chat services. As in previous years, the positive feedback we receive about the helpline service shows what a lifeline it is to those trying to cope with a life-changing diagnosis of lymphoma. As one caller put it:

*"Thank you so much for everything you do. You're my lifeline."*

Across the country, our network of over 40 support groups continues to thrive, with about 2,500 people attending throughout the year. As ever, we remain indebted to the time, energy and commitment given by the many volunteers who help run our support groups, ensuring there is always a vital link to support services and the wider work of the Lymphoma Association.

Our buddy network of nearly 150 buddies continued to provide one-to-one support for people affected by lymphoma and we succeeded in making 130 links during the course of the year. This was almost double the level of the previous year's number of links, which is mainly down to our improved marketing and promotion of the service, particularly through the regional development staff we appointed at the end of 2014.

#### **Increasing the involvement of people affected by lymphoma in how we work**

As part of our new plans, we are determined to involve more people affected by lymphoma in our day-to-day work – both in terms of our strategic development and planning, as well as what we do and how

## **Lymphoma Association**

### **Report of the trustees for the year ended 31 December 2015 (continued)**

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we work. While the charity had originally been set up as membership organisation for individuals, as a way of bringing people together, all the feedback we'd received and research we'd carried out in recent years was telling us a different story. People told us that the concept of membership was confusing and difficult to understand. On top of that, it created the notion of a club to which some people belonged, but crucially that others didn't. While some people said they valued membership, others said it was an outdated concept. Tellingly the vast majority of our supporters and service users didn't know whether or not they were actually a member, and this was hampering our ability to engage with more people in a stronger way.

Following a period of consultation, motions were proposed and carried at our AGM in May 2015 to bring an end to the charity's membership scheme. Alongside these developments, we had also consulted on proposals to develop an advisory group of people affected by lymphoma to work more closely with the staff and trustees. While the charity relies on volunteers to run some of its services and while people with lymphoma help us review drafts of our written information, traditionally we hadn't made the most of the knowledge, wisdom and insight that lay within our networks. The idea of an advisory group to sit alongside our medical advisory panel and nurse forum (of the leading lymphoma consultants and nurses, respectively) was welcomed with open arms.

From May onwards, we've been pleased to work with just over 50 people affected by lymphoma (whether patients, carers or relatives), who act as our advisory group on what we're planning as an organisation and what we're actually doing. Initially, we'd planned to start with a smaller, arguably more manageable, group, but our intention to be as inclusive as possible and to reach as far across the UK as we could meant that we proceeded with more people. The group has been the better for it, and the input, feedback and ideas that we received throughout the year is invaluable and has helped us improve our planning and our work. We work with the group through running two rounds of meetings each year and in three different parts of the country (in order to increase the opportunity for people to attend). In between meetings, a lot of work is done via email, thus ensuring again that as many people as possible have the chance to contribute.

Put simply, the brief for the group was to advise, guide and inspire us – and we are delighted that they have.

#### **Building a network of healthcare professionals and providing education and training**

Learning is an integral part of the Lymphoma Association's work. As an organisation of staff and volunteers we continue to learn about lymphoma and endeavour to put that learning to good use in improved information, advice and support services. Each person affected by lymphoma whom we help teaches us a little bit more about the impact of the disease. That teaching becomes learning as we communicate this to others. Nowhere is that more evident than in our education and training events, whether they are for people with lymphoma, their carers and their friends and family, or for healthcare professionals working in the field. In total during the year, we ran nine educational events: six for healthcare professionals and three for patient/carer audiences, which reached around 600 participants.

For people with lymphoma and those around them, we were delighted with the turnout for our Annual Conference in Birmingham in May, with nearly 200 people joining us to learn from a mixed and diverse range of speakers, contributing from personal and professional perspectives. We also ran two joint conferences with Leukaemia Care in London and Manchester which were similarly well-attended.

For healthcare professionals we ran a series of well-attended and much-valued events throughout the year, including introductory study days for nurses, masterclasses for lymphoma clinical nurse specialists and a two-day lymphoma treatment and management conference for specialist trainees (many of whom will be en route to being the next generation of lymphoma consultants).

During the year, we also began to look at our work with healthcare professionals with a more regional perspective. Focusing initially on the south-east and north-west of England, we recruited two members of staff who have concentrated on building relationships with individuals and organisations in their

## **Lymphoma Association**

### **Report of the trustees for the year ended 31 December 2015 (continued)**

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areas. This increased engagement with healthcare professionals, particularly around how they interact with us and are aware of our full range of information and services, has reaped major dividends throughout the year. The work of our regional development managers has helped more healthcare professionals, hospitals and cancer centres have a better understanding of what we do, which has led to more people with lymphoma learning about how we can help them and what services they can use.

In addition to our more customary audiences of nurses and hospital doctors, during the year we took our first steps in providing education and learning for general practitioners (GPs), given the importance of their primary care roles in spotting the first signs and symptoms of lymphoma. Although early diagnosis may not be quite the issue it is for many solid tumour cancers, feedback from the people with lymphoma we work with is testament to the strength of feeling there is around GPs having a stronger knowledge of lymphoma. While some people will be referred for hospital diagnosis in a timely fashion, many believe they should have been referred much sooner and that their health has been adversely affected. It also remains a fact that over one-quarter of non-Hodgkin lymphoma diagnoses are made in emergency settings at hospital A&E departments. As part of the organisation's response to this we worked in partnership with the Royal College of GPs (RCGP) to launch an online education module for GPs on identifying, diagnosing and treating lymphoma. The module sits in the continuing professional development part of the RCGP's website as one option for GPs to help meet their ongoing learning requirements. So far, over 300 GPs have completed the module.

As importantly, we used the year as a springboard for major developments in 2016, so that all the planning we have carried out will lead to the doubling in size of our education and training programme next year, along with the launch of an online National Lymphoma Training Programme (NLTP). The NLTP will be an online learning resource and platform for healthcare professionals, which will draw upon our own lymphoma expertise and also video recordings of the training events we run.

#### **Campaigning**

We use a range of different ways or channels to communicate with our audiences to ensure we reach as many people as possible in order to raise awareness of lymphoma and influence people's thinking and decisions. *Lymphoma matters* – our respected regular magazine providing reliable information, learning, news and opinion for patients, carers and healthcare professionals alike – is a key vehicle for doing this. With an increase in circulation of more than 10% over the course of 2015, we now have a circulation of over 14,000 copies with every issue. The readership of the magazine itself will be much higher, given its distribution in hospitals and other health organisations.

Similarly, as mentioned above, our website, social media and e-communications reached hundreds of thousands of people throughout the year, with the numbers growing year by year. These higher levels of engagement also represent a desire for us to do more to represent and campaign about the issues that matter in national health policy and practice as it affects lymphoma. In response to this demand, during the year we embarked on a major piece of research to understand and review the policy and practice issues throughout the UK with a view to representing what matters to people affected by lymphoma. We completed this work towards the end of the year and at the beginning of 2016 we launched a policy report, entitled *Lymphoma – what's that?*, at a parliamentary reception in Speaker's House, hosted by John Bercow MP. The report contains a series of recommendations for improving lymphoma outcomes that will form the basis of our public affairs and campaigning work in future years. A renewed approach to Lymphatic Cancer Awareness Week in 2015 resulted in much higher levels of awareness and publicity than in recent years, while hosting our annual Beacons of Hope Awards separately from the week allowed a stronger focus on the event's tenth anniversary. As in previous years, the awards acted as a source of inspiration to us all and helped celebrate the support provided to so many people affected by lymphatic cancer. We were grateful to BBC broadcaster Alice Arnold for her help in hosting the event.

Alongside our awareness-raising and public affairs work, we also engaged in a range of other policy-related activities. We contributed to a number of cancer drug treatment technology appraisals that were carried out by the National Institute for Care and Health Excellence (NICE), the All Wales

## **Lymphoma Association**

### **Report of the trustees for the year ended 31 December 2015 (continued)**

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Medicines Strategy Group or the Scottish Medicines Consortium, ensuring that the patient voice was clearly heard. We were also involved in the consultations and discussions around the reform of the Cancer Drugs Fund, and the development of new NICE guidelines on the treatment of non-Hodgkin lymphoma and haematological cancers generally.

We continue to be represented in key forums or networks, including the National Cancer Intelligence Network's Haematology Site Specific Clinical Reference Group and the NHS's Clinical Reference Groups for Chemotherapy and Stem Cell Transplants. More broadly, we participate in a number of campaigning umbrella groups to ensure that personal perspectives and expert knowledge of lymphoma are properly represented. We are members of Cancer 52 (covering rarer and less common cancers) and were pleased that our chief executive, Jonathan Pearce, was appointed as chair in May. In addition, we continue to be an active member of the Lymphoma Coalition, an international collaboration of patient groups, with Jonathan Pearce also being a member of the Executive Board.

#### **Online engagement**

We always ensure our information and support is provided in the means and format that makes it as accessible by as many people as possible. Similarly, we also make it as easy as possible for people to support us in the way that works best for them. With the growth and development of online and digital communications, it's a fact of contemporary life that the majority of people engage with us over the internet, digitally and via social media. Due to our Digital First initiative and other digital and search engine optimisation strategies, we've seen our levels of online engagement continue to grow. As noted above, the monthly number of unique visitors to our website nearly doubled during the year to over 70,000 per month. Similarly, both our Facebook fans and Twitter followers have grown by over 25% in 2015. At the end of the year we had over 28,000 Facebook fans and more than 4,000 Twitter followers. With a further 10,000 views per month on average of the films and video on our YouTube channel, it's clear how important digital communication is.

To reflect this, during the year we also developed and launched a new engagement initiative, which we have called "Join Us" – as means of offering more people the opportunity of supporting us in a way that is meaningful to them, whether that's by fundraising, campaigning, awareness-raising, volunteering, etc. The "Join Us" initiative helps us create a stronger voice that is more relevant and tailored to what our supporters want to do to help us. Through this approach, we hope that we will develop stronger support, deeper engagement and the opportunity for our supporters and stakeholders to give something back. Each year, we will highlight two or three campaigns where we believe there is an issue or difficulty for those affected by lymphoma that we are seeking to address with a specific solution or service. Through identifying the potential solution to a problem affecting those with lymphoma, we believe that more people will be inclined to take action to help us bring about that solution.

As an example, during Lymphatic Cancer Awareness Week in September, we developed an online interactive quiz, which when completed highlighted the difficulties people with lymphoma have in finding appropriate post-treatment support. Our solution to this is to develop a *Live Your Life: Living with Lymphoma* health and well-being programme, and the "Join Us" campaign offered our supporters a number of ways in which they could help us make this a reality.

#### **Broadening and increasing our fundraising**

All of the above activity is built on a solid platform of fundraising and, as in previous years, we are extremely grateful to the long list of individual supporters, corporate sponsors and grant-making organisations that have enabled us to achieve so much for those affected by lymphoma (many of these are listed in Note 12 to the financial statements on pages 30 to 31).

As part of our business plan, we spent a significant amount of the year building on our existing fundraising foundations, so that we can achieve even more in the future. The "Join Us" initiative identified above has been part of this, as has an investment in staff and resources since 2014 to

## **Lymphoma Association**

### **Report of the trustees for the year ended 31 December 2015 (continued)**

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increase the size of our fundraising team so that we can concentrate more time on grant-making trusts and foundations, corporate sponsors, challenge events and community fundraising.

We have also spent time in renewing our relations with and support from pharmaceutical companies through hosting a roundtable event to which we invited those manufacturers working in the field of lymphoma. While the amount of financial support we receive from pharma is less than 5% of our total annual income each year, it is important that we continue to have good relations with the companies who research and develop life-saving treatments for lymphoma. In this way we can secure an appropriate level of support, while also ensuring that the voices of lymphoma patients are heard within the research, manufacturing and sale of lymphoma treatments.

During the year, we also began the process of recruiting a volunteer fundraising development board, comprising a number of influential individuals, which we hope will stand us in good stead in future years to increase our income levels from major donors and businesses.

Some of our fundraising decisions have reaped quick dividends while others will take longer. We saw a significant increase in the funds raised from challenge events during the year, but our programme of grant applications is taking longer to generate returns than we'd hoped. Our community fundraising hasn't performed as well as in previous years, however, this has been compensated for by increased funds in other areas, including challenge events and legacies. Overall, we were delighted to have surpassed our fundraising targets for 2015 and are well-placed to build on this success in future years. This is testament to the generosity of our donors and supporters, and the hard work of our fundraising team.

#### **Diversifying the charity's funding streams via an income generating education and publishing programme**

While voluntary fundraising is at the heart of the income that we generate for our charitable activities, part of our business plan focuses on the need to diversify our income streams so that we can be more financially sustainable in the future and so that we can grow as an organisation and do more for people affected by lymphoma.

As part of this aim, during 2015 we identified our education, training and publishing activities, particularly for healthcare professionals, as areas for future development and where we may be able to generate additional funds. To this end, during the year we planned for an expansion of our education and training programme, so that in 2016 we will be running twice the number of events we have in previous years. As part of this, our education and training events for healthcare professionals will become part of a National Lymphoma Training Programme. The talks and presentations that are made at these events by the leading lymphoma practitioners will in turn be recorded and made available as audio-visual and text content, which will be hosted on an online learning platform for lymphoma doctors and nurses – this will be launched in 2016. Our intention is for this online service to provide invaluable knowledge and learning for current and future generations of lymphoma healthcare practitioners. In turn it will reinforce the Lymphoma Association's position as the leading specialist provider of lymphoma information and learning.

## **4 FINANCIAL REVIEW**

As shown in the balance sheet on page 21, at 31 December 2015 the net assets of the charity were £1,150,560 (2014: £1,123,245), comprising £609,786 in uncommitted unrestricted funds (2014: £995,967), £453,355 in designated unrestricted funds (2014: £10,000), £12,270 in funds represented by functional assets (2014: £19,431) and £75,149 in restricted funds (2014: £97,847). As described more fully in Note 11 to the financial statements, designated funds include £343,355 in relation to legacies outstanding at 31 December 2015 and £100,000 designated in 2015 to invest during 2016 in ICT infrastructure and digital developments (see also section 5 Plans for the Future below).

# **Lymphoma Association**

## **Report of the trustees for the year ended 31 December 2015 (continued)**

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The charity's income was £1,500,165 (2014: £1,184,550); this included £392,219 from legacies, compared to £88,493 in 2014 and £306,911 in 2013. There was also significant growth in 2015 from challenge events, in memoriam donations and education and training fees.

Expenditure increased to £1,457,668 (2014: £1,277,276), reflecting predominantly the costs of the staffing reorganisation and the recruitment of new staff as part of the investment to increase and diversify activities during the latter part of 2014, as described in section 3 Achievements and Performance above.

The outcome for the year was net income of £42,497 (2014: net expenditure of £92,726), reflecting the high level of legacy income.

Net realised and unrealised losses on investments totalled £15,182 (2014: gains of £13,314).

There was an overall increase in funds of £27,315, which, taking account of amounts that have been designated, is in line with our reserves policy below (2014: an overall decrease of £79,412).

### **Our reserves policy**

The board of trustees' strategy on reserves is for the organisation to maintain sufficient funds to cover the operational running costs in the event of a major setback. This means we will aim to hold between three and six months' annual expenditure.

In previous years, we have held high level of reserves of approximately a year's annual expenditure, reflecting our prudence, unexpected legacies and strong financial management on the part of the board and the senior management team, particularly during years of economic uncertainty. In 2014 we took the decision to invest some of these reserves in new projects and services and to grow the organisation's activities and annual expenditure in a strategic and sustainable way. The plans for investment we set out in our previous 2015 to 2017 business plan envisaged investment such that our reserves decreased to just under 6 months' annual expenditure in 2015 to 4.5 months' in 2016, before stabilising in 2017 at around 5 months'.

Currently our available reserves (ie excluding restricted funds, designations and the value of funds represented by functional assets) stand at £609,786 or 5.0 months of total organisational expenditure in 2015 (2014: £995,967 or 9.4 months of total organisational expenditure in 2014). Our budget and latest forecasts for 2016 suggest we will end the year with approximately 5 months of 2016 organisational expenditure, with the aim of future years being to generate appropriate surpluses to maintain our reserves within the range the board has agreed.

If we succeed with our plans, then annual organisational income is expected to grow to almost £1.9m by 2017, with our ongoing cost base growing to just under £1.8m.

### **Our investment policy**

Our finance committee regularly monitors our investments against our objectives and risk profile. The finance committee reviews the charity's investment policy annually and makes recommendations to the trustees for their approval.

Our investment policy aims to maximise income and protect capital in response to the needs of the charity, within appropriate risk parameters, and ensuring that investments are held in appropriate, recognised managed schemes. Funds which are surplus to our day to day requirements are invested in recognised unitised funds suitable for charity investors.

During the year, there was £15,182 in unrealised losses on investments (2014: £13,921 unrealised gains). We received £17,494 (2014: £17,739) in income from our investments.



# Lymphoma Association

## Report of the trustees for the year ended 31 December 2015 (continued)

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### 5 PLANS FOR THE FUTURE

Being diagnosed with lymphoma can be one of the most terrifying and isolating experiences that a person can face. That diagnosis and then treatment can have a traumatising and isolating effect on an individual and will send out ripples through their network of friends and family. Through our work in the future, we want to help people personalise their relationship with the Lymphoma Association, so that they can find the knowledge, the support and the network they need to continue their lives and continue their fight against cancer.

As can be seen from the preceding sections of our report, we have achieved a great deal during 2015 towards this end, including beginning to make a reality of the plans we set out in 2014, encompassing a clearer and bolder vision of what more we can achieve for people affected by lymphoma.

Those priorities from 2014 were based upon a number of new key areas or initiatives, which have been explored, developed and/or implemented in 2015, such as:

- Planning for new services (eg, the *Live Your Life* health and well-being programme, psychological and counselling support services).
- Developing our digital work and capacity so that we reach more people in the first instance (with corresponding and major increases in our website visitors and use of social media).
- Taking a campaigns-based approach to our work.
- Expanding our education and training events.
- Developing new publishing resources.
- Broadening and professionalising our fundraising work and income streams through:
  - Ensuring and increasing donor acquisition.
  - Researching and developing (or aiming to increase) new fundraising streams, eg, trusts, corporates, major donors (while also enhancing existing streams, such as challenge events, community fundraising, individual giving).

Alongside all of this, we have achieved the financial targets, and worked well within the financial parameters we set ourselves for 2014 and 2015. So we are well placed to take the next steps in 2016 towards meeting our business objectives and implementing the rest of the current three-year strategy.

The two biggest areas where the landscape appears different to when we originally set out are in, first, diversifying our funding streams and, secondly, investing in our ICT needs. While we are on the way to increasing and broadening income streams within our existing fundraising work and in our expanded education, training, and publishing work, there is not the audience or market for a paid healthcare professional membership network – although some elements of this are being taken forward in our education and publishing plans for 2016. In relation to our ICT needs, it's clear that we need to invest further in implementing the strategy that we have developed during 2015 (see in Section 1 above on risk management on pages 4 and 5 for more information).

Taking all this into account, our future plans and budgets provide for the following key areas of activity for 2016 that fit with our strategic priorities:

- The launch of new support services – a *Live Your Life* well-being/survivorship programme; and a psychological support/counselling service.
- An expanded education and training programme – both for healthcare professionals and people affected by lymphoma.
- New publishing products and services, such as:
  - a clinical trials database and information service (providing access to new and innovative treatments for patients, helping increase patient participation in trials, and acting as an information service for new research developments); and
  - the online National Lymphoma Training Programme (the latter of which also links with our education and training events).

## **Lymphoma Association**

### **Report of the trustees for the year ended 31 December 2015 (continued)**

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- Implementation of our digital strategy, focused on personalisation of our services, website development and online community building.
- Increased success from our programme of grant applications to charitable trusts and foundations.
- Launch and operation of a volunteer Development Board for major donor and corporate fundraising.
- Campaigns-based approach to fundraising (“Join Us”).
- PR/public affairs work.
- Regional development work – which will embed stronger representation, including through use of volunteers, in hospitals and parts of the NHS.

With 2016 also being the 30<sup>th</sup> anniversary of the organisation’s registration as a charity, the year ahead will be an exciting one. We hope to take advantage of the anniversary year to make the most of our new plans to bring about lasting change in the lives of people affected by lymphoma.

All the activities and services represented by our new plans are vital if we are to help more people affected with lymphoma to cope with the consequences of a life-changing diagnosis. If we get them right it will mean:

- More information for people affected by lymphoma.
- More support services for people affected by lymphoma.
- Better support, education and training for healthcare professionals about lymphoma.
- Closer links with people affected by lymphoma and a stronger involvement in the running of the charity.
- More local and regional activities for people with lymphoma, their carers and their friends and family, and healthcare professionals.
- Higher awareness of lymphoma among the public.
- Greater influence on health policy.

All of this will require help, funding and support. Our case for support is built on the needs of people affected by a cancer that is common enough for 100,000 people to be living with it – yet it is not that well known. It is the most common form of haematological cancer, and, although it is most prevalent in people over the age of 55, it is the biggest cancer among the under-30s. It is indiscriminate – there are no known factors around its incidence or triggers. It does not matter what you have or have not done, or how you have lived your life. There are many different forms, which makes diagnosis and treatment even more complex.

Because of all this and many other factors, it’s a hard disease to understand and cope with. That’s why the Lymphoma Association’s work is so important and so much in need of funding and support. Without us, people can be lost. With our information and support, we help people understand and we help them cope.

Finding the right information and support can make the difference between someone finding the right diagnosis and treatment, and someone potentially missing the opportunity for an earlier and more accurate diagnosis, despite the best of intentions. We specialise in lymphoma and supporting those with lymphoma and that’s what makes us special, but without additional funds we are limited in what we can do. There is a lot more we can do and additional funds will help us do more. We hope you will join us in that ambition to do more for people affected by lymphoma.

# **Lymphoma Association**

## **Report of the trustees for the year ended 31 December 2015 (continued)**

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### **STATEMENT OF THE TRUSTEES'/DIRECTORS' RESPONSIBILITIES**

The format and content of the report and financial statements comply with the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015) issued in July 2014, applicable accounting standards, the Charities Act 2011 and the Companies Act 2006.

Company law requires the trustees, as directors of the charitable company, to prepare financial statements for each financial period which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial period. In preparing those financial statements, the trustees follow best practice and:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The trustees are responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Charities Act 2011.

The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### ***Disclosure of information to auditors***

In accordance with company law, as the company's trustees, we certify that:

- So far as we are aware, there is no relevant audit information of which the company's auditors are unaware.
- So far as we are aware, we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### ***Auditors***

The auditors, Mazars LLP, have signified their willingness to continue in office. A resolution to re-appoint them as auditors will be proposed at the forthcoming annual general meeting.

Financial statements are published on the Lymphoma Association's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions.

The maintenance and integrity of Lymphoma Association's website is the responsibility of the trustees. The trustees' responsibility also extends to the ongoing integrity of the financial statements contained therein.

The trustees have prepared this report in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Signed by Gordon Johns, chair, on behalf of the trustees of the Lymphoma Association

Signature:



Date:

9/5/16

# **Lymphoma Association**

## **Independent auditors' report to the members of Lymphoma Association**

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We have audited the financial statements of The Lymphoma Association for the year ended 31 December 2015 which comprise specify the titles of the primary statements such as the Statement of Financial Activities, the Summary Income and Expenditure account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice including the Financial Reporting Standard for Smaller Entities (effective 2015)).

### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on page 17, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors. This report is made solely to the company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body for our audit work, for this report, or for the opinions we have formed.

### **Scope of the audit of the financial statements**

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at [www.frc.org.uk/auditscopeukprivate](http://www.frc.org.uk/auditscopeukprivate).

### **Opinion on the financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

# **Lymphoma Association**

## **Independent auditors' report to the members of Lymphoma Association**

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### **Opinion on the other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime.



Stephen Brown (Senior Statutory Auditor)  
for and on behalf of Mazars LLP  
Statutory Auditor

Mazars LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Date: 26 May 2016

# Lymphoma Association

## Statement of financial activities for the year ended 31 December 2015

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2015 £	Total 2014 £
<b>Income and endowments from:</b>					
Donations and legacies		996,809	137,143	1,133,952	912,434
Charitable activities		32,003	-	32,003	10,439
Other trading activities		316,716	-	316,716	243,938
Investments		17,494	-	17,494	17,739
<b>Total income and endowments</b>	<b>3</b>	<b>1,363,022</b>	<b>137,143</b>	<b>1,500,165</b>	<b>1,184,550</b>
<b>Expenditure on:</b>					
Raising funds					
- Generating donations and legacies		297,168	-	297,168	219,407
- Other trading activities		98,503	-	98,503	88,483
<b>Total costs of generating funds</b>	<b>4</b>	<b>395,671</b>	<b>-</b>	<b>395,671</b>	<b>307,890</b>
Charitable Activities					
- Information and publications		421,775	98,031	519,806	538,241
- Support for people affected by lymphoma		363,972	28,500	392,472	280,291
- Education and training		116,409	33,310	149,719	150,854
<b>Total costs of charitable activities</b>	<b>4</b>	<b>902,156</b>	<b>159,841</b>	<b>1,061,997</b>	<b>969,386</b>
<b>Total expenditure</b>		<b>1,297,827</b>	<b>159,841</b>	<b>1,457,668</b>	<b>1,277,276</b>
<b>Net income/(expenditure)</b>		<b>65,195</b>	<b>(22,698)</b>	<b>42,497</b>	<b>(92,726)</b>
<b>Other recognised gains/(losses):</b>					
Gains/(losses) on investment assets	7	(15,182)	-	(15,182)	13,314
<b>Net movement of funds</b>		<b>50,013</b>	<b>(22,698)</b>	<b>27,315</b>	<b>(79,412)</b>
<b>Reconciliation of funds:</b>					
- Total funds brought forward	11, 12, 13	1,025,398	97,847	1,123,245	1,202,657
<b>Total funds carried forward</b>	<b>11, 12, 13</b>	<b>1,075,411</b>	<b>75,149</b>	<b>1,150,560</b>	<b>1,123,245</b>

The charitable company's income and expenditure all relates to continuing operations.

# Lymphoma Association

## Balance sheet for the year ended 31 December 2015

	Notes	31 December 2015		31 December 2014	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible assets	6		12,270		19,431
Investments	7		<u>270,075</u>		<u>285,257</u>
			282,345		304,688
<b>Current Assets</b>					
Stock	8	8,646		6,310	
Debtors	9	474,792		216,157	
Short term deposits		454,326		610,058	
Cash at bank and in hand		<u>10,214</u>		<u>60,627</u>	
Total current assets		947,978		893,152	
<b>Liabilities</b>					
Creditors: Amounts falling due within one year	10	<u>(79,763)</u>		<u>(74,595)</u>	
<b>Net current assets</b>			<u>868,215</u>		<u>818,557</u>
<b>Total assets less liabilities</b>			<u><u>1,150,560</u></u>		<u><u>1,123,245</u></u>
<b>The funds of the charity:</b>					
Unrestricted funds - general	11		609,786		995,967
Unrestricted funds - designated	11		<u>465,625</u>		<u>29,431</u>
Unrestricted funds			1,075,411		1,025,398
Restricted funds	12		75,149		97,847
<b>Total charity funds</b>	13		<u><u>1,150,560</u></u>		<u><u>1,123,245</u></u>

These financial statements have been prepared with the special provision of part 15 of the Companies Act 2006 relating to small entities.

The accounts on pages 20 to 34 were approved and authorised for issue by the Board of Trustees on 9 May 2016 and signed on their behalf by:



Gordon Johns  
Chairman



Stephen Dunn  
Treasurer

Company number 3518755

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

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### 1. Accounting policies

#### General information

The Lymphoma Association is a charity limited by guarantee registered in England, Wales and Scotland. The address of its registered office is disclosed in the Reference and Administrative Details section.

The financial statements are presented in Sterling, which is also the functional currency of the charity.

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the company's accounts.

#### Basis of preparation of accounts

The accounts are prepared under the historical cost convention as modified by the revaluation of certain fixed assets and include the results of the charity's operations which are described in the Trustees' Report and all of which are continuing.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard for Smaller Entities applicable in the UK and Republic of Ireland (FRSSE) (effective 1 January 2015) – (Charities SORP (2015)), and the Companies Act 2006. This is the first year of transition to FRSSE (2015) and the date of transition is deemed to be 1 January 2014.

The charity has taken advantage of the exemption in FRSSE (2015) section 14 from the requirement to produce a cash flow statement.

These accounts are prepared on a going concern basis. The trustees are confident that the charity has sufficient unrestricted funds for the foreseeable future.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the charitable objectives of the Lymphoma Association.

Restricted income funds are funds subject to specific restrictions imposed by donors or by the purpose of appeal. The purpose and use of the restricted funds is set out in the notes to the financial statements.

The permanent endowment fund represents those assets that must be held permanently by the charity. Income arising in the endowment fund can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gain or loss arising on the investments form part of the fund.

The charitable company has designated certain funds for specific projects even though there is no legal force to designate them.

#### Incoming resources

All income is recognised in the statement of financial activities when the conditions of receipt have been met and there is reasonable evidence of receipt. Where a claim for repayment of income tax has or will be made such income is grossed for the tax recoverable.

#### Donations

Donations and all other receipts from fundraising are reported gross and are accounted for on a receivable basis. The related fundraising costs are reported in costs of generating voluntary income.



# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

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### 1. Accounting policies (continued)

#### Gifts in kind

The Association includes individual gifts in kind where these are worth in excess of £1,000.

#### Legacies

Legacies are accounted for on a receivable basis when there has been grant of probate, the executors have established there are sufficient assets in the estate and any conditions attached to the legacy are either within the Association's control or have been met.

#### Generating funds

Receipts from fundraising activities are reported gross and are accounted for on a receivable basis. The related costs are reported in costs of activities for generating funds.

#### Investments

Investments are stated at market value. Realised and unrealised gains and losses on investments are dealt with in the Statement of Financial Activities. Investment income is credited to income on an accruals basis, using dates of payment for dividends.

#### Resources expended

All expenditure is accounted for on an accruals basis.

#### Costs of generating funds

Costs of generating voluntary income include all expenditure directly related to inducing individuals and organisations to contribute financially to the charity's work. Costs of generating funds comprise all costs incurred organising, advertising and the staging of special fundraising events.

#### Charitable activities

This includes expenditure directly related to the objectives of the charity and comprises the following:

- **Information and publications**, including the *Lymphoma Matters* magazine, booklets, information sheets, on-line information, social media, the advisory group and campaigning
- **Support for people affected by lymphoma**, including the Helpline, support groups, buddy scheme and regional activities
- **Education and training** for healthcare professionals and people affected by lymphoma.

#### Support costs

Other costs represent the non-salary costs of finance, personnel and general administration in supporting the charity's infrastructure. These costs are allocated to each of the cost categories on a per capita basis.

#### Fixed assets

Assets with a cost in excess of £1,000 intended to be of on-going use to the Lymphoma Association in carrying out its activities are capitalised as fixed assets.

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

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### 1. Accounting policies (continued)

#### Depreciation

Depreciation is charged on tangible fixed assets so as to write them off over their expected useful lives at the following rates:

Leasehold property	-10 years
Computer systems	- 3 years
Furniture and equipment	- 5 years

#### Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transactions value and subsequently measured at their settlement value.

#### Debtors:

Debtors are recognised on the accruals basis at the settlement amount due. Prepayments are valued at the amount prepaid and accrued income is valued at the best estimate of expected receipts.

#### Cash at bank and at hand:

Cash and bank in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### Creditors:

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party, and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount.

#### Stock

Stock is valued at the lower of cost and net realisable value.

#### Taxation

The Lymphoma Association is a charity registered under the Charities Act 2011 (number 1068395 in England and Wales; number SC045850 in Scotland). As such the charity is entitled to take advantage of the exemptions granted by section 505 of the Income and Corporation Taxes Act 1988.

#### Operating leases

Rentals payable under operating leases are charged on a straight line basis over the term of the lease.

#### Pension costs

Contributions payable to the company's pension scheme are charged to the income and expenditure account in the period to which they relate.

#### Group accounts

The trading subsidiary of the charity is dormant and therefore immaterial to the accounts. The information within these accounts relate to the parent entity, Lymphoma Association only.

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

### 2. Net expenditure

Net expenditure is after charging:

	2015 £	2014 £
Depreciation	13,422	14,975
Operating leases on land and buildings	28,534	28,534
Operating leases on office equipment	5,920	7,240
Auditors' remuneration - audit	6,130	8,469
- other services	-	-
	<u>          </u>	<u>          </u>

### 3. Income

	Unrestricted funds £	Restricted funds £	2015 £	2014 £
<b>Income and endowments from:</b>				
<b>Donations and legacies</b>				
- Fundraising and individual giving	363,270	14,121	377,391	421,803
- In memoriam	119,688	-	119,688	89,718
- Trusts and companies	32,113	123,022	155,135	233,639
- Gift aid	89,519	-	89,519	78,781
- Legacies	392,219	-	392,219	88,493
<b>Total donations and legacies</b>	<u>996,809</u>	<u>137,143</u>	<u>1,133,952</u>	<u>912,434</u>
<b>Charitable activities</b>				
- Education and training	32,003	-	32,003	10,439
<b>Other trading activities</b>				
- Challenge events	295,944	-	295,944	223,671
- Trading income	20,772	-	20,772	20,267
<b>Total other trading activities</b>	<u>316,716</u>	<u>-</u>	<u>316,716</u>	<u>243,938</u>
<b>Investments</b>				
- Bank interest	3,153	-	3,153	2,539
- Investment income	14,341	-	14,341	15,200
<b>Total investments income</b>	<u>17,494</u>	<u>-</u>	<u>17,494</u>	<u>17,739</u>
<b>Total income</b>	<u>1,363,022</u>	<u>137,143</u>	<u>1,500,165</u>	<u>1,184,550</u>

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

### 4. Expenditure

	Staff costs £	Direct costs £	Support costs £	2015 Total £	2014 Total £
<b>Costs of Generating Funds</b>					
- Costs of generating voluntary income	207,629	76,625	12,914	297,168	219,407
- Costs of activities for generating funds	<u>36,698</u>	<u>59,292</u>	<u>2,513</u>	<u>98,503</u>	<u>88,483</u>
	<u>244,327</u>	<u>135,917</u>	<u>15,427</u>	<u>395,671</u>	<u>307,890</u>
<b>Charitable Activities</b>					
- Information and publications	326,830	179,199	13,777	519,806	538,241
- Support for people affected by lymphoma	278,746	98,385	15,341	392,472	280,291
- Education and training	53,275	93,324	3,120	149,719	150,854
	<u>658,851</u>	<u>370,908</u>	<u>32,238</u>	<u>1,061,997</u>	<u>969,386</u>
<b>Total Expenditure</b>	<u>903,178</u>	<u>506,825</u>	<u>47,665</u>	<u>1,457,668</u>	<u>1,277,276</u>

### Analysis of support costs

	Basis of allocation	2015 £	2014 £
Governance	per capita (FTE all staff)	9,343	17,230
Finance including agency staff	per capita (FTE all staff)	1,682	5,079
HR including recruitment of support staff	per capita (FTE all staff)	2,505	18,295
Information Technology	per capita (FTE all staff)	6,281	8,516
Premises	per capita (FTE office staff)	13,018	9,439
Depreciation	per capita (FTE all staff)	2,416	1,641
Legal	per capita (FTE all staff)	1,756	551
Stationery, postage, telephone, equipment	per capita (FTE all staff)	6,451	8,062
Sundry	per capita (FTE all staff)	4,213	2,290
		<u>47,665</u>	<u>71,103</u>

Governance costs comprise the audit fee, trustees' expenses and indemnity insurance, and the cost of recruiting new trustees.

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

### 5. Staff costs

	2015 £	2014 £
Wages and salaries	803,355	605,634
Social security costs	68,686	49,984
Pension costs	25,940	20,594
Income protection and life assurance	5,197	12,571
	<u>903,178</u>	<u>688,783</u>
	<b>Year to December 2015</b>	<b>Year to December 2014</b>
<b>Average number of employees by activity:</b>		
Generating funds	7	4
Charitable activities	18	17
Management and administration	5	3
	<u>30</u>	<u>24</u>

The equivalent full-time number of staff is 27 (2014: 19).

One employee earned between £60,000 to £70,000 during the year (2014: one); the pension contribution for this employee was £4,495 (2014: £3,356).

A total of £210,119 emoluments was paid during the year in relation to five key management posts (2014: £219,537).

Termination payments are recognised when a commitment to pay them arises. Following the review of our activities described in the Annual Report, 3, Achievements and Performance, two members of staff received severance packages which included compensation payments totalling £6,307.

In the year, no trustees received any remuneration; four trustees received a total of reimbursed expenses of £1,617 (2014: four trustees received a total of £1,783).

During the year trustee liability insurance was obtained for £879 (2014: £870).

### 6. Tangible Fixed Assets

All fixed assets are used directly for charitable purposes.

	Property Improvements £	Computer systems £	Furniture & equipment £	Total £
<b>Cost</b>				
At 1 January 2015	3,970	51,505	7,793	63,268
Additions	<u>-</u>	<u>6,261</u>	<u>-</u>	<u>6,261</u>
At 31 December 2015	<u>3,970</u>	<u>57,766</u>	<u>7,793</u>	<u>69,529</u>
<b>Depreciation</b>				
At 1 January 2015	2,629	35,072	6,136	43,837
Charge for the period	<u>397</u>	<u>11,886</u>	<u>1,139</u>	<u>13,422</u>
At 31 December 2015	<u>3,026</u>	<u>46,958</u>	<u>7,275</u>	<u>57,259</u>
<b>Net Book Value</b>				
At 31 December 2015	<u>944</u>	<u>10,808</u>	<u>518</u>	<u>12,270</u>
At 31 December 2014	<u>1,341</u>	<u>16,433</u>	<u>1,657</u>	<u>19,431</u>

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

<b>7. Investments</b>	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
<b>Quoted investments</b>		
Market value at 1 January	285,257	764,654
Additions in the year	-	-
Disposals in the year	-	(493,318)
Unrealised investment gains/(losses)	(15,182)	13,921
<b>Market value at 31 December</b>	<b>270,075</b>	<b>285,257</b>
<b>Original cost</b>		
Fixed asset investment	267,931	267,931
<b>Investments are held in:</b>		
Charibond Charities Fixed Interest Common Investment Fund	270,075	285,257
	<b>270,075</b>	<b>285,257</b>
<b>8. Stock</b>	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
Goods for resale	8,646	6,310
<b>9. Debtors</b>	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
Income tax / interest recoverable	25,574	24,769
Prepayments and accrued income	449,218	191,388
	<b>474,792</b>	<b>216,157</b>
<b>10. Creditors</b>	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
Trade creditors	20,594	23,596
Tax and social security	23,716	23,624
Accruals and deferred income	35,453	27,375
Amounts falling due within one year	<b>79,763</b>	<b>74,595</b>

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

### 11. Unrestricted funds

	Balance 1 January 2015 £	Incoming £	Movement in resources Outgoing £	Transfers £	Balance 31 December 2015 £
Unrestricted funds	995,967	1,363,022	(1,313,009)	(436,194)	609,786
Unrestricted funds - designated for unplanned information products	10,000	-	-	-	10,000
Unrestricted funds - designated to implement ICT strategy	-	-	-	100,000	100,000
Unrestricted funds - designated to represent the value of legacies outstanding at 31 December	-	-	-	343,355	343,355
Unrestricted funds - designated to represent the value of functional assets	19,431	-	-	(7,161)	12,270
	<u>1,025,398</u>	<u>1,363,022</u>	<u>(1,313,009)</u>	<u>-</u>	<u>1,075,411</u>

In certain circumstances, such as breaking news, topicality, new research or new treatments, when our target audience identifies a need or to break up an existing information sheet some information might be produced outside of the scheduled list. The trustees have agreed to hold a contingency budget of £10,000 for such unplanned information products.

During 2015 we developed an ICT strategy, as described in pages 4 to 5 of the Annual Report. The trustees have agreed to designate £100,000 to initiate implementation of the strategy in 2016.

A total of £343,355 has been designated in relation to legacies notified as receivable for 2015, which had not been received in cash in 2015 and were therefore unavailable to spend at 31 December 2015.

The net book value of tangible fixed assets, £12,270 (2014: £19,431) has been designated to reflect that these funds are represented by functioning assets which are used to deliver the charity's activities and cannot be readily realised.

The movement in resources on unrestricted funds include gains and losses on assets.

### 12. Restricted funds

	Balance 1 January 2015 £	Movement in resources Incoming £	Outgoing £	Balance 31 December 2015 £
1) Annual conference	2,000	-	(2,000)	-
2) Beacons of Hope	-	1,500	(1,500)	-
3) Counselling/psychological support	-	27,000	-	27,000
4) Digital First project	35,099	8,500	(43,599)	-
5) Education and training events and activities	3,000	17,897	(19,897)	1,000
6) GP Awareness	7,925	3,635	(11,560)	-
7) Information and support, including helpline, buddy scheme and support groups	-	41,200	(41,200)	-
8) International conferences	-	1,087	(1,087)	-
9) Live Your Life	-	10,199	-	10,199
10) Publications	4,000	11,375	(14,840)	535
11) Lymphoma nurse educational resource	12,072	-	-	12,072
12) Marketing/advertising	-	14,750	(14,750)	-
13) Mary Walters - donations received in memoriam	3,155	-	(3,155)	-
14) Research	30,596	-	(6,253)	24,343
	<u>97,847</u>	<u>137,143</u>	<u>(159,841)</u>	<u>75,149</u>

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

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### 12. Restricted funds (continued)

#### Description of each fund

**1. Annual conference**

Grant received in 2014 from Janssen-Cilag Ltd towards the cost of our annual national conference in 2015, which featured presentations on lymphoma treatments, side effects, and the emotional issues affecting patients and families.

**2. Beacons of Hope Awards**

Grant received from the Roger Counter Foundation towards our annual Beacons of Hope Awards ceremony which recognises those who have made a difference to people affected by lymphoma. We presented 30 groups of people with awards in appreciation of the amazing things they have done to help and support others.

**3. Counselling/psychological support**

Grants received from Aylesbury Vale Community Chest and the Paul Bassham Charitable Trust towards projects to pilot a new counselling/psychological support service for people affected by lymphoma, helping them to come to terms with a diagnosis and deal with distress, anxiety and depression.

**4. Digital First project**

Grants received from Caron Keating Foundation, Christopher Laing Trust, PF Charitable Trust, W E Dunn Trust and an individual supporter, Mr Simon Burns, to continue improving the way we provide specialist information online and make it more accessible to those who need it.

**5. Education and training events and activities**

Grants and exhibitor fees from Alexion Pharma UK, Bayer, CTI Life Sciences, European Oncology Nursing Society, Gilead, Janssen-Cilag, Osmer Trust, Roche Products, Takeda UK, Teleflex Medical towards the costs of running training events and conferences for health professionals. We held study days for healthcare professionals in Belfast in September 2015 and Bristol in October 2015, masterclasses for clinical nurse specialists in lymphoma in London and Leeds in October and November 2015, respectively, and a two-day training course for specialist registrars in March 2015 on the management and treatment of lymphoma.

Grants received in 2014 from Janssen-Cilag Ltd towards our two regional patient & carer conferences in 2015, held in London in March and Manchester in October (run in partnership with Leukaemia Care).

**6. GP awareness**

Funding received from individuals in response to an appeal to raise funds for an online training module (developed in partnership with the Royal College of General Practitioners) to help GPs spot the signs and symptoms of lymphoma and refer patients more quickly.

**7. Information and support services, including helpline, buddy scheme and support groups**

Grants received from the Andor Charitable Trust, Constance Travis Charitable Trust, Marsh Christian Trust, Roger Counter Foundation, Samuel Storey Family Trust, Sobell Foundation, Souter Charitable Trust and Steel Charitable Trust towards our information and support services, which include our helpline (answering calls, emails and live chat enquiries from people worried about lymphoma), buddy scheme (putting people in touch with others going through a similar experience) and network of support groups across the UK (where patients, relatives and friends can meet on a regular basis to learn from each other and give mutual support).



# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

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### 12. Restricted funds (continued)

#### 8. *International conferences*

Travel grants received from Lymphoma Coalition for the chief executive or another representative from the staff to attend the Lymphoma Coalition's annual European and US meetings, to develop global lymphoma initiatives and activities, and to share best practice with other lymphoma patient organisations.

#### 9. *Live Your Life*

Grants received from the Davenport Charity and from individuals in response to an appeal to raise funds to develop a support programme aimed at people returning to a 'new normal' after treatment has finished and for those on a 'watch and wait regime'. The programme is designed to help people get back on their feet and give them the tools they need to continue their lives with confidence.

#### 10. *Publications*

Grants received from Albert Hunt Trust, Anson Trust, Mazars Charitable Trust, Roche Products and Vivienne and Samuel Cohen Charitable Trust to fund information booklets from our award-winning range about lymphomas and their treatment.

#### 11. *Lymphoma nurse educational resource*

Funding for the development and publication of an online introductory education programme for health professionals who wish to learn and understand more about the diagnosis and treatment of lymphoma. Initial funding received in 2009 and 2011 and subsequent funding received in 2013 from Takeda UK Ltd and Sanofi UK has been carried forward. The project is scheduled for completion in 2016.

#### 12. *Marketing / advertising*

Gift in kind received from Takeda towards promoting the Lymphoma Association's GP online training module.

#### 13. *Mary Walters – donations received in memoriam*

Donations made in memory of Mary Walters, carried over from 2014, towards producing talking books in CD format so that our information is more accessible to people who are partially sighted, or too fatigued to read.

#### 14. *Research*

Funds received and carried over from a variety of individuals, including one legacy in relation to Hodgkin lymphoma, for research into lymphoma. The amount spent in 2015 was used for a lymphoma patient follow-up survey and research project, carried out by Quality Health, to expand on findings resulting from the National Cancer Patient Experience Survey. This work will continue into 2016.

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

### 13. Analysis of net assets between funds

	Unrestricted £	Restricted £	Total £
<b>Fixed assets</b>			
- Leasehold property	944	-	944
- Computer system	10,808	-	10,808
- Furniture and equipment	518	-	518
<b>Investments</b>	270,075	-	270,075
<b>Current assets</b>			
- Stock	8,646	-	8,646
- Debtors	469,592	5,200	474,792
- Short term deposits	379,087	75,239	454,326
- Cash at bank and in hand	10,214	-	10,214
<b>Current liabilities</b>			
- Falling due within one year	(74,473)	(5,290)	(79,763)
<b>Total assets less liabilities</b>	<u>1,075,411</u>	<u>75,149</u>	<u>1,150,560</u>
<b>Unrealised gains included above</b>			2,144
<b>Reconciliation of movement in unrealised gains and losses on investment assets</b>			
Unrealised gains as at 1 January 2015	17,326	-	17,326
Net gain/(loss) arising on revaluation in year	(15,182)	-	(15,182)
Unrealised gain as at 31 December 2015	<u>2,144</u>	<u>-</u>	<u>2,144</u>

Any unrealised gains on restricted investments are not considered to be restricted funds.  
Therefore the unrealised gains stated have been treated as unrestricted funds.

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

### 14. Financial commitments

At 31 December 2015 Lymphoma Association was committed to making the following payments under leases or contracts:

Leases on land and buildings which expire within:

	<b>At 31 December 2015 £</b>	<b>At 31 December 2014 £</b>
1 year	28,534	28,534
1 – 2 years	28,534	28,534
2 – 5 years	47,557	76,091
	<u>104,625</u>	<u>133,159</u>

Leases on office equipment which expire within:

	<b>At 31 December 2015 £</b>	<b>At 31 December 2014 £</b>
1 year	6,534	6,534
1 – 2 years	6,534	6,534
2 – 5 years	11,698	18,232
	<u>24,766</u>	<u>31,300</u>

### 15. Pension costs

The Lymphoma Association operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable in the year by the company to the fund and to the personal pension fund of one employee on a fixed-term contract; total contributions amounted to £25,940 (12 months to 31 December 2014: £20,594). At December 2015 there was a total of £3,762 payable to the independent fund (December 2014: £6,462 comprising £3,048 to the independent fund and £3,414 to the personal pension fund).

### 16. Periwinkle Limited

Periwinkle Limited is a company limited by guarantee, incorporated in England and Wales and a wholly owned subsidiary of the Lymphoma Association. Its principal activity was that of the merchandising of products and the promotion of fundraising events in support of the Lymphoma Association. The company is now dormant and therefore group accounts have not been prepared.

### 17. Transition to Financial Reporting Standard for Smaller Entities (FRSSE 2015)

The transition date to FRSSE 2015 is deemed to be 1 January 2014. Trustees have assessed the requirement to restate the comparative figures for the new standards; no restatement was required, and there are no changes to the brought forward funds at 1 January 2014 or 1 January 2015.

# Lymphoma Association

## Notes to the financial statements for the year ended 31 December 2015 (continued)

### 18. Statement of financial activities 2014

Notes	Unrestricted Funds £	Restricted Funds £	Total 2014 £
<b>Income and endowments from:</b>			
Donations and legacies	668,536	243,898	912,434
Charitable activities	10,439	-	10,439
Other trading activities	243,938	-	243,938
Investments	17,739	-	17,739
<b>Total income and endowments</b>	<b><u>940,652</u></b>	<b><u>243,898</u></b>	<b><u>1,184,550</u></b>
<b>Expenditure on:</b>			
<b>Raising funds</b>			
- generating donations and legacies	219,407	-	219,407
- other trading activities	88,483	-	88,483
<b>Total costs of generating funds</b>	<b><u>307,890</u></b>	<b><u>-</u></b>	<b><u>307,890</u></b>
<b>Charitable Activities</b>			
- Information and publications	419,522	118,719	538,241
- Support for people affected by lymphoma	242,791	37,500	280,291
- Education and medical liaison	112,354	38,500	150,854
<b>Total costs of charitable activities</b>	<b><u>774,667</u></b>	<b><u>194,719</u></b>	<b><u>969,386</u></b>
<b>Total expenditure</b>	<b><u>1,082,557</u></b>	<b><u>194,719</u></b>	<b><u>1,277,276</u></b>
<b>Net Income / (Expenditure)</b>	<b>(141,905)</b>	<b>49,179</b>	<b>(92,726)</b>
Gains/(losses) on investment assets	13,314	-	13,314
<b>Net movement of funds</b>	<b><u>(128,591)</u></b>	<b><u>49,179</u></b>	<b><u>(79,412)</u></b>
<b>Reconciliation of funds</b>			
- Total funds brought forward	1,153,989	48,668	1,202,657
<b>Total funds carried forward</b>	<b><u>1,025,398</u></b>	<b><u>97,847</u></b>	<b><u>1,123,245</u></b>

The charitable company's income and expenditure all relates to continuing operations.